

Job Alert:

Research Assistant, The CRIB

Department: The Centre for Research & Innovation for Black Survivors of Homicide Victims

Division/Faculty: Factor-Inwentash Faculty of Social Work

Campus: St. George (Downtown Toronto)

Institution: University of Toronto

Positions Available: 2

Who We Are

The Centre for Research & Innovation for Black Survivors of Homicide Victims (The CRIB) is a multidisciplinary social work research centre focused on using community-based methods and principles to advance research, policy and practice for Black survivors of homicide victims. The CRIB is housed in the Factor-Inwentash Faculty of Social Work (FIFSW) - the oldest school of social work in Canada which has been on the cutting edge of education, policy, research and practice for more than 100 years. Recognized as one of the leading social work research Faculties in North America, FIFSW is highly involved in promoting excellence in social work practice and policy development.

What We Value

The Centre for Research & Innovation for Black Survivors of Homicide Victims (The CRIB) is passionately committed to adopting culturally responsive approaches that create sustainable opportunities for Black communities to not simply survive, but thrive in the face of adverse and traumatic tragedy as a result of experiences with homicide.

What You'll Be Doing (Core Responsibilities)

The Centre for Research & Innovation for Black Survivors of Homicide Victims (The CRIB) is seeking a passionate, detailed-oriented Research Assistant to conduct background research and analysis related to anti-black racism, gun violence, traumatic death, grief, structural inequalities, victimization and bereavement among Blacks throughout the global community with emphasis on survivors of homicide, victims of violent injury and some of the most vulnerable in society.

Under the supervision of the Director of The CRIB, and a dotted-line to the Assistant Director of The CRIB, the Research Assistant will:

- Locate relevant literature using Psycinfo, Medline and Scholars Portal
- Gather and synthesize literature (e.g., literature reviews)
- Participate in qualitative and quantitative data collection, analysis, and management

- Help to develop grant proposals
- Assist in the preparation of journal articles, op-eds, and/or fact sheets
- Create statistical tables
- Help to prepare progress reports for research projects, as necessary
- Help to prepare materials for review by University of Toronto (UofT) Research Ethics Boards
- Work collaboratively to meet research project goals and objectives
- Attend and participate in CRIB team meetings as scheduled

Qualifications

Education:

- Bachelor in progress, Masters in progress, or Doctorate in progress with a reputable higher education institution

Experience:

- Experience working and engaging with African, Caribbean, and Black (ACB) communities
- Academic and/or work experience related to the field of research noted above
- Ability to work under time constraints and workload pressures without compromising quality or accuracy of output
- Proven ability to work independently and as part of a team

Skills:

- Strong writing skills
- Excellent organizational and time management skills
- Strong interpersonal skills
- Ability to multitask
- High level of proficiency with MS Office, including Word, Excel, PowerPoint, Outlook
- Familiar with Zotero and Canva is preferred

Application Deadline: May 31, 2023 by 11:59PM EST

Application documents required: Resume, Cover Letter, Writing Sample

Employee Group: Casual Employee

Hours of Work & Wages: \$20 - \$30 per hour based on education level (max. of 10 hours per week)

To Apply:

- Submit your Resume, Cover Letter, and a Writing Sample
- By email to: khellon.roach@utoronto.ca
- Attention: Assistant Director, The CRIB, Dr. Khellon Roach
- With subject line: Research Assistant Application 2023